


Assurance of Learning (AOL) Policy	Policy No.	Version
	AQA_POL_02	1.0
	Approved By: Prof. Dr. Bassam Alameddine	
		
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# of Pages: 3		

I. Policy

The purpose of this Assurance of Learning (AOL) policy is to ensure that the educational programs at GUST effectively meet their learning objectives and outcomes. This policy outlines the procedures and responsibilities for assessing, evaluating, and improving student learning to maintain high academic standards.

II. Scope

This policy applies to all undergraduate and graduate programs at GUST. It encompasses all aspects of the curriculum, including core courses, electives, capstone projects, and any other academic activities contributing to student learning.

III. Definitions

- **Assurance of Learning (AOL):** A continuous process of assessing, documenting, and improving student learning to ensure that academic programs meet their defined learning outcomes.
- **Learning Outcomes:** Statements that describe the knowledge, skills, attitudes, and values students are expected to achieve by the end of a course or program.
- **Assessment:** The systematic collection, review, and use of information about educational programs to improve student learning.
- **Program Review:** A comprehensive evaluation of an academic program, including its learning outcomes, curriculum, and assessment strategies, conducted regularly.

IV. Policy Statements

- **Learning Outcomes:** Each academic program must have clearly defined learning outcomes aligned with the university's mission and values. These outcomes should be regularly reviewed and updated to reflect changes in the field and student needs.
- **Assessment Methods:** Programs must utilize various assessment methods (e.g., exams, projects, portfolios, surveys) to measure student achievement of learning outcomes. These methods should be valid, reliable, and appropriate for learning objectives.
- **Data Collection:** Faculty and program coordinators are responsible for collecting data on student performance related to the defined learning outcomes. This data must be collected regularly, analyzed, and used to inform program improvements.
- **Continuous Improvement:** Assessment results must identify areas for improvement in curriculum design, teaching methods, and student support services. Programs must develop and implement action plans based on assessment findings to enhance student learning.
- **Documentation and Reporting:** All academic programs must document their assessment processes and results, including the steps taken to improve learning outcomes. This documentation must be submitted annually to the Office of Accreditations & Quality Assurance (AQA).
- **Program Review:** Each academic program must undergo a comprehensive program review every five to seven years. This review evaluates the program's effectiveness in achieving its learning outcomes, including an external review component.
- **Faculty Development:** The university will provide ongoing professional development opportunities to faculty to enhance their assessment literacy and teaching effectiveness. This includes workshops, seminars, and access to resources on best practices in assessment and learning assurance.

V. Responsibilities

- **Faculty:** Faculty members are responsible for designing assessments, collecting and analyzing data, and using the results to improve student learning within their courses.
- **Program Coordinators:** Program coordinators oversee the implementation of assessment activities at the program level, ensure alignment with university standards, and prepare annual reports for the Office of Institutional Effectiveness.
- **Office of Accreditations & Quality Assurance (AQA):** AQA supports programs in their assessment activities, provides resources and training, and ensures compliance with the AOL policy. AQA compiles university-wide assessment data and reports to accrediting bodies.
- **Academic Deans:** Deans are responsible for ensuring that programs within their colleges adhere to the AOL policy, supporting program coordinators, and fostering a culture of continuous improvement
- **Committees:**
 - **University Curriculum Committee (UCC):** The UCC oversees the development of new courses and programs and recommends modifications to existing ones. It coordinates curriculum planning and intercollegiate consultations and ensures that programs align with accreditation standards and university goals.

- **College Curriculum Committee (CCC):** The CCC manages the systematic processes for developing, monitoring, evaluating, and revising curricula within each college. It ensures that each undergraduate program and major maintains appropriate learning goals and meets institutional objectives.
- **Department Curriculum Committee (DCC):** The DCC identifies and implements curriculum management processes, develops program learning goals, and ensures that programs meet industry standards and student needs. The committee is responsible for assessing and revising learning goals, aligning programs with accrediting standards, and ensuring that curricula meet student and societal demands.

VI. Review & Revision

Failure to comply with this policy may result in disciplinary action, including the suspension of academic programs, until compliance is achieved. The university is committed to maintaining the highest standards of academic integrity and ensuring that all programs contribute to student success.

VII. Compliance

The purpose of this Assurance of Learning (AOL) policy is to ensure that the educational programs at GUST effectively meet their learning objectives and outcomes. This policy outlines the procedures and responsibilities for assessing, evaluating, and improving student learning to maintain high academic standards.

VIII. Revision History

Date	Revision	Remarks
	Initial Release	