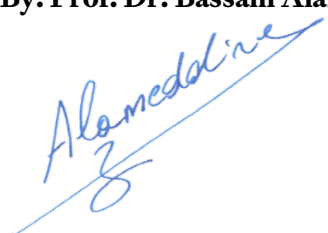


Quality Assurance Policy	Policy No.	Version
	AQA_POL_01	1.0
	Approved By: Prof. Dr. Bassam Alameddine	
		
	Approval Date: Academic Year 2020/2021	
# of Pages: 3		

I. Policy

Gulf University for Science and Technology is committed to maintaining and enhancing the quality of education and services offered to students, faculty, staff, and other stakeholders.

This policy serves as a guide to fulfill the following objectives:

- Ensure the quality and relevance of academic programs.
- Enhance teaching and learning methodologies.
- Foster a culture of continuous improvement.
- Provide support services that meet the needs of students.
- Facilitate research and innovation.
- Ensure compliance with regulatory requirements and accreditation standards.

II. Quality Assurance Department:

The Quality Assurance Department comprises of the Department Head, Data Science Specialist and a Senior Accreditation Specialist. The Quality Assurance Department also has an Accreditation Officer in each of the three colleges of the University. ***The Roles of the Department include developing, implementing, and monitoring quality assurance processes and initiatives. The department aims to promote and develop a culture of academic excellence and continuous improvement of teaching quality which leads to offering a high standard teaching and achieving internationally recognized standards.***

III. Procedure

- **Program Evaluation and Review:**
 - Regular assessment of academic programs through internal and external reviews.
 - Use of assessment data to identify areas for improvement and implement necessary changes.
 - Monitoring of program outcomes to ensure alignment with academic standards and industry requirements.

- **Teaching and Learning:**
 - Encouragement of innovative teaching methodologies and pedagogical approaches. These processes should ensure the achievement of learning outcomes, including stakeholder (including students) involvement in curriculum design and assessment practices.
 - Provision of professional development opportunities for faculty to enhance teaching skills and incorporate best practices.
 - Regular evaluation of teaching effectiveness through student feedback, peer reviews, and classroom observations.

- **Student Support Services:**
 - Student engagement in the quality assurance processes and enhancements including workshops and surveys.
 - Provision of comprehensive support services to address the academic, personal, and career development needs of students.
 - Accessibility of counseling, tutoring, academic advising, and other support services.
 - Regular assessment of student satisfaction with support services and implementation of improvements based on feedback.
 - Strengthen the policy by specifying mechanisms for student engagement in decision-making processes and quality assurance activities, including representation on relevant committees and feedback mechanisms.

- **Research and Innovation:**
 - Promotion of a vibrant research environment that encourages interdisciplinary collaboration and knowledge exchange.
 - Support for research activities through funding, infrastructure, and administrative assistance.
 - Evaluation of research output and impact to ensure scholarly excellence and relevance.

- **Quality Assurance Policies and Procedures:**
 - Development and dissemination of policies and procedures related to quality assurance.

- Training and orientation sessions for faculty and staff on quality assurance processes and their roles and responsibilities.
- Establishment of mechanisms for monitoring and enforcing compliance with quality assurance standards.

- **Continuous Improvement:**
 - Encouragement of a culture of continuous improvement where feedback is solicited, analyzed, and acted upon.
 - Regular review and update of quality assurance policies and procedures to reflect changing needs and best practices.
 - Recognition and reward of individuals and units that demonstrate excellence and contribute to quality enhancement efforts.
 - Encouragement of a culture of continuous improvement where feedback is solicited, analyzed, and acted upon. Clarification of the processes for engaging with external quality assessments and benchmarking activities, detailing the reflective practices employed by the university to drive continuous improvement, and ensuring alignment with external quality assurance mechanisms.

- **Communication and Transparency:**
 - Transparent communication of quality assurance processes, outcomes, and decisions to all stakeholders.
 - Opportunities for stakeholders to provide input and feedback on quality assurance initiatives.
 - Regular reporting on quality assurance activities and achievements to relevant governing bodies and accrediting agencies.

- **Compliance and Accreditation:**
 - Ensuring compliance with regulatory requirements and accreditation standards relevant to higher education.
 - Preparation for accreditation reviews by conducting self-assessments and implementing corrective actions as needed.
 - Collaboration with accrediting agencies to maintain and enhance the university's accreditation status.

- **Monitoring and Evaluation:**
 - Regular monitoring and evaluation of the effectiveness of quality assurance efforts.
 - Use of key performance indicators and benchmarks to assess progress and identify areas for improvement.
 - Periodic reviews of the quality assurance framework to ensure its relevance and effectiveness.

IV. Revision History

Date	Revision	Remarks
	Initial Release	